

Boxborough Board of Appeals  
Meeting Minutes  
Town Hall 29  
Middle Road  
November 1, 2016

Members present: Stefano Caprara, Kristin Hilberg, and Michael Toups  
Member absent: Tom Gorman (Chair), Lonnie Weil, and Mark White  
Also present: Adam Duchesneau, Town Planner

Michael called the meeting to order at 7:24 pm.

Motion was made by Stefano, seconded by Kristin and unanimously voted to approve the minutes of October 18, 2016.

Larry White was present to discuss the approved minutes of Sept. 27, 2016.  
Adam spoke regarding what should be discussed by the Board as part of this topic.

Larry expressed his opinion that the Board shouldn't be a bully pulpit for anyone to be able to slander or say malicious things about someone. He felt that on Sept. 27<sup>th</sup> he was a victim and that minutes are intended for people to have a reasonable understanding of the discussion. He requested the Board strike non-relevant comments included in those minutes.

Kristin offered that she tried to write down what people said and used a number of verbs including "stated". She was not willing to strike the paragraph but would, if the Board approved, be willing to change the wording slightly.

Larry reiterated that no one should be using public meetings to disparage someone's character and he asked that the entire offending paragraph be deleted.

Stefano stated that in general the Zoning Board of Appeals' Clerk tries to record what is said.

Michael read the paragraph and offered his opinion that part of the content is not relevant to the discussion that took place. Kristin noted that the comments that were recorded in the minutes were made and she is not in favor of the Board reviewing or changing minutes once they have been approved. She felt the minutes reflected what was said.

Stefano expressed the opinion that the Board should amend the paragraph so that it does not offend.  
Motion was made by Michael, seconded by Kristin and voted unanimously to amend the minutes of Sept. 27, 2016.

The Board postponed the election of officers pending a full board.

Hearing: Special Permit  
Address: 1034 & 1102 Massachusetts Avenue  
Applicant: Lawn Barber, Inc. and Neil Phaneuf, Jr. and Kerstin Phaneuf, Trustees of Phaneuf Realty Trust  
Michael read into the record the time extension request from the applicant's Attorney Louis Levine.

Motion was made by Michael, seconded by Kristin and unanimously voted 3 – 0 to continue the hearing November 15, 2016 at 7:20 pm.

Hearing: Appeal of Building Inspector's Decisions issued in a letter dated August 10, 2016

Address: 1034 & 1102 Massachusetts Avenue

Applicant: Lawn Barber, Inc. and Neil Phaneuf, Jr. and Kerstin Phaneuf, Trustees of Phaneuf Realty Trust

Michael read into the record the time extension request from the Applicant's Attorney Louis Levine.

Motion was made by Michael, seconded by Stefano and unanimously voted 3 – 0 to continue the hearing November 15, 2016 at 7:20 pm.

Hearing: Appeal of Building Inspector's Cease and Desist Order issued August 17, 2016

Address: 1034 & 1102 Massachusetts Avenue

Applicant: Lawn Barber, Inc. and Neil Phaneuf, Jr. and Kerstin Phaneuf, Trustees of Phaneuf Realty Trust

Michael read into the record the time extension request from the applicant's Attorney Louis Levine.

Motion was made by Michael, seconded by Kristin and unanimously voted 3 – 0 to continue the hearing November 15, 2016 at 7:20 pm.

Hearing: Appeal of Building Inspector's Decisions issued in a letter dated August 10, 2016

Address: 1034 & 1102 Massachusetts Avenue


Applicant: Larry White

Michael read into the record the time extension request from the applicant.

Motion was made by Michael, seconded by Stefano and unanimously voted 3 – 0 to continue the hearing November 15, 2016 at 7:20 pm.

Motion was made by Kristin, seconded by Michael and unanimously voted to adjourn at 8:08 pm.

On behalf of the Zoning Board of Appeals,

      11/15/16  
Approved                                      Date